

CRAIGHEAD COUNTY					
INVITATION TO BID-Not an Order					
Craighead County Judge's Office 511 Union St. Suite 119 Jonesboro, Arkansas 72401					
PURCHASING OFFICE					
BID NO. 2023-25				DATE: August 15,2023	
Sealed bids, subject to the conditions on the attached hereof, and as may be attached hereto, will be received at this office until <u>2:00 PM August 30,2023,local time,</u> and then opened publicly, for furnishing the supplies, materials, and/or services as described below.					
Bids will be opened <u>August 30, 2023,</u> <u>2:00 P.M. Local Time</u>					
F.O.B <u>Job Site, Craighead County, Arkansas</u>				BY: Al Haines	
Maximum Delivery or completion time after issuance of Purchase Order or work ordered by County <u>60 days.</u>				PURCHASING DIRECTOR	
Item #	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	The intent of the attached specifications is to provide this government agency with current up to date server infrastructure and migration from current equipment.				
2	These specifications are the minimum standards allowed, and are to include all equipment, installation, and migration service time and costs listed.				
3	The successful bidder will furnish Craighead County with make brand and specifications of equipment being offered.				
4	Does bidder meet all specifications? Yes _____ No _____ If no, please attach sheets explaining differences.				
5	Bid price shall remain firm for 30 days from bid opening.				
6	Bidder should specify approximate ship and installation date if awarded bid. Days _____				
7	Bidder shall quote a bid price that lists make and model of equipment being offered.				
8	Bid must be signed by an authorized representative or bid will be rejected.				
9	Bidder should return all pages of this bid package.				
10	Bid # 2023-25 must be noted on the outside of bidders envelope.				
11	Bidder shall specify any cash discounts, if available.				
12	Total bid price shall be listed here. \$ _____				
EXECUTION OF BID					
Date _____					
We, the undersigned, have read all the requirements set forth in this bid proposal including specifications, conditions, and pertinent information regarding the articles being bid on, and we agree to furnish articles at the prices instructions, stated.					
Arkansas use Tax Register No. _____					
Bidder _____		Address _____			
By _____		City _____			
(Person Authorized to Sign Bids)		Title _____			
UNSIGNED BIDS WILL BE REJECTED					
BIDS ARE SUBJECT TO REJECTION UNLESS SUBMITTED ON THIS FORM					
NOTICE TO BIDDERS, SEE REVERSE SIDE OR ATTACHMENTS FOR INSTRUCTIONS AND CONDITIONS.					

	CRAIGHEAD COUNTY				
	JONESBORO, ARKANSAS				
	CONDITIONS OF BIDDING				
	Compliance with the following conditions is necessary for consideration of this bid.				
1	<u>Signature</u> -This bid must be signed with the firm name and by an authorized officer, employee or agent.				
2	The County is not exempt from Arkansas State Sales Tax. Contractors are to include all costs into the bid price, including applicable taxes.				
3	<u>Freight and other delivery charges</u> -to destination at designated County facility in the County must be included in bid. Charges may not be added after the bid is opened.				
4	<u>Discounts</u> -Show rate, total amount, and latest day any discounts will be allowed after receipt of article and invoice, otherwise County will deduct allowed discount when payment is made.				
5	<u>Firm Price</u> -All prices quoted will remain firm for at least 30 days from date of bid, unless otherwise specified by the County or bidder.				
6	<u>Identical Bids</u> -In the event of two or more identical low bids, the contract may be awarded arbitrarily or for any reason to any of such bidders, or split in any proportion between the said two or more bidders at discretion of the County.				
7	<u>Clean up</u> -Complete cleanup and proper disposal of any and all job related items is considered to be a part of any contract let by Craighead County.				
8	<u>Ambiguity in bid</u> -Any ambiguity in any bid as the result of omission, error, lack of clarity or non-compliance specifications, instructions, and all conditions of bidding shall be construed in the light most favorable to the County				
9	<u>Construction</u> A. When requested, the Contractor is to supply the County with evidence of having and maintaining proper and specifically Workman's Compensation Insurance in accordance with the laws of the State of Arkansas, Public Liability, and Property Damage. All premiums and cost shall be paid by Contractor. In no way will the County be responsible in case of accident. B. A Performance Bond equaling the total amount of any bid exceeding \$50,000 must be provided for erection of any public building, public structure, or public improvement(Pursuant to Arkansas Code 18-44-503.)				
10	The County reserves the right to reject any and all bids, accept in whole or in part, to waive informalities in bids received, to accept bids on materials or equipment with variations from specifications in those cases where efficiency of operation will not be impaired, and unless otherwise specified by bidder, to accept any item in the bid. If unit prices and extensions thereof do not coincide, the County may accept the bid for the lesser amount whether reflected by extension or by the correct multiple of the unit price.				
	INSTRUCTIONS TO BIDDERS				
	(Please read carefully)				
1	Submit bid on bid form attached or reverse side of this sheet.				
2	Address all bids to: Purchasing Director, Craighead County Judge's Office, 511 Union St.; Suite 119, Jonesboro, Arkansas 72401 and make certain to indicate identifying bid number on the outside of bid envelope.				
3	DO NOT include Federal Excise Tax in bid. County will furnish exemption certificate.				
4	State Manufacturer, Brand Name, Model, etc. for each item bid on.				
5	Samples of items, when required must be furnished free, and, if not called for within 30 days from date of bid opening, will be disposed of by the County.				
6	Bids received after stated time will not be considered.				
7	Be sure and read all conditions and verify amounts before submitting bids. No changes or additions will be allowed after submission.				
8	Guarantees and warranties should be attached as a part of the bid, as they may be a consideration in awarding contract.				
9	Delivery or contract completion time is to be shown, as this date may, where time is of the essence, determine the contract award.				
10	Additional information may be obtained from the Purchasing Department.				
	THE COUNTY RESERVES THE RIGHT TO ACCEPT PART OR ALL OF ANY SPECIFIC BID OR BIDS AND TO ACCEPT BID WITH OR WITHOUT TRADE-IN, AND REJECT ANY AND ALL BIDS.				

